

Guidelines for co-supervisors of doctoral theses to be submitted to the Faculty of Civil and Environmental Engineering Sciences at the University of Stuttgart

Thank you for agreeing to act as a co-supervisor to a doctoral candidate at the Faculty of Civil and Environmental Engineering Sciences. You are requested to write an assessment of the doctoral thesis and to take part in the oral examination as a member of the examination board.

Report

A report on a doctoral thesis should be written on headed notepaper and should include:

- introductory comments, placing the thesis in a general context,
- an outline of the thesis and brief description of the contents chapter by chapter,
- a summary and critical assessment, stating whether the candidate has proven his or her ability to carry out independent scientific work,
- a recommendation whether the thesis should be
 - accepted,
 - accepted with specific alterations, or
 - rejected,
- a grade
 - “very good” (1)
 - “good” (2)
 - “pass” (3)
 - “fail” (4), and
- your signature.

Please send your signed assessment by post to the following address:

Dekanat der Fakultät 2
Bau- und Umweltingenieurwissenschaften
Pfaffenwaldring 7
D-70569 Stuttgart

All recommendations, suggestions for alterations, objections or doubts will be submitted to the examination board (chairman and supervisors), which then decides whether and in what form the examination procedure will be continued.

Oral examination

Before the oral examination, the doctoral candidate holds a 30- to 45-minute presentation on his or her doctoral thesis. This presentation is open to the public. In the subsequent oral examination, at which only the examination board and the candidate are present, the candidate must demonstrate profound knowledge of his or her area of research. This examination lasts between one and two hours. At the end, the members of the examination board agree on a grade. The final grade is the average of the grades obtained for the thesis and for the examination. Other relevant aspects may be taken into account, resulting in a grade that can deviate by up to one whole grade from the arithmetic average. The final grade “passed with distinction” can be awarded for an exceptionally good performance.